

Sapphire Coast Community Aged Care Ltd

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Sapphire Coast
**Community
Aged Care**
Group
community | retirement | residential

MINUTES OF THE ANNUAL GENERAL MEETING OF THE MEMBERS OF SAPPHIRE COAST COMMUNITY AGED CARE LTD Held on Tuesday 16th November 2021 At The Oaks Country Village

The meeting opened at 5.00pm. Phil Moffitt welcomed members and guests

1.0 **Members Present:**

Phil Moffitt, Alison Jenkins, Gae Rheinberger, Robert Hartemink, Kate Ireland, Alex Langworthy, Ros Langworthy, Margaret McDonald, Ross Ritchie, Helen Slater, Cath Bateman, Margaret Taylor,

2.0 **Others in Attendance**

Simon Byrne, Matt Sierp, Julie Evans

3.0 **Apologies:**

Phillip Callan, Margaret Collins, Peter Florance, Edna Duncanson, Ray Duncanson, Daniel Murphy, Simon Owen, Judith Dunn,

4.0 **Confirmation of Minutes AGM 10/11/2020**

Moved: Gae Rheinberger Seconded: Phil Moffitt

5.0 **Business Arising from Minutes**

nil

6.0 **Presentation of Annual Reports**

6.1 Financial Statement and Auditor's Report for the year ended 30th June 2021 was presented by Simon Byrne (Kothés)

Simon Byrne reported a successful and satisfactory year reflective of a strong balance sheet and did acknowledge it was a good result as the organisation had foreshadowed a budget deficit of \$1 million for 2020/21 as the board agrees with findings of the Royal Commission in that aged care is underfunded.

Simon outlined the audit findings which include:

- Overall result showed an \$727k deficit for the year and outlined key contributors to this result which included:
- Contract labour increased from \$376k to \$851k from the 2019/20 financial year
- Receipts from donations and fundraising equated to \$200k which shows a very strong community spirit and paid respect to the many volunteers who assist with all the fundraising efforts. Donations received of almost \$200k thanks to our generous community

Simon informed all the accounts have been signed off by Kothés for 2020/21 financial year and it was noted:

- SCCAC Ltd has a strong cash position
- The accounts comply with all accounting and auditing standards and pleased with all internal controls.

Presentation of Annual Reports (cont'd)

- Resident bond/contribution letters have been issued as per our statutory and prudential compliance audit
- Reviewed internal controls and accounting practices and pleased to report this being a sound practice

6.2 Chairperson Report was presented by Phil Moffitt (see attached)

6.3 Chief Executive Officer Report was presented by Matt Sierp (see attached)

Chairman moved that Finance, Chairperson and CEO report be accepted

Moved: Phil Moffitt **Seconded:** Gae Rheinberger and accepted by all present

7.0 To elect members of the Board of SCCAC Ltd for the ensuring year.

At this time Chairman Phil Moffitt informed all present we had received nominations for the positions of Director of Sapphire Coast Community Aged Care Ltd from the following members:

Alex Langworthy	Gae Rheinberger	Ross Ritchie
Philip Callan	Phil Moffitt	Daniel Murphy
Robert Hartemink	Kate Ireland	Cath Bateman

Phil Moffitt advised that as per our constitution as we have received 9 nominations prior to our AGM all nominations received are taken to be elected as Directors of the Sapphire Coast Community Aged Care Ltd. Phil Moffitt thanked the members for nominating to serve on the committee.

8.0 Other Business which due notice was given to all members.

8.1 **Acknowledgement to Simon Owens** for his 19 years' service as a Director on Sapphire Coast Community Aged Care Ltd board

Chairman thanked Simon for his tireless effort and ongoing support

8.2 **Correspondence from Edna Duncanson.** Chairman referred to email he had received from Edna expressing her thanks to our retiring director and welcome to our new directors and wished the organisation success in 2022.

The chairman thanked all those in attendance and invited everyone to a cup of tea/coffee and cake and closed the meeting at 5.35pm